

## Report of the Monitoring Officer

**CHANGES TO GOVERNANCE ARRANGEMENTS AND DRAFT PROGRAMME OF MEETINGS FOR MAY 2022 TO APRIL 2023**1. Purpose of Report

To update Members with the draft Programme of Meetings for May 2022 to April 2023 for Cabinet, Council and Committees and seek resolutions on issues in relation to the changes to governance arrangements.

2. Recommendation

**Council is asked to RESOLVE that:**

- 1. The Council adopt a Leader and Cabinet style of governance with implementation at the annual Council meeting in May 2022.**
- 2. The structure for the new governance arrangements as included in the report be approved.**
- 3. The Programme of Meetings for the Council's Committees for May 2022 to April 2023, be approved.**

3. Detail

Following the Changes to Governance Arrangements report that was submitted to full Council on 13 October 2021 the proposal in principal is to adopt a Leader and Cabinet style of governance from May 2022. A resolution is now required to confirm the changes to the governance model used by the Council.

A number of cross-party task and finish group meetings have taken place to consider details of the details of the governance. These meetings considered a number of options and the outcome of the group's considerations is included in the report. It should be noted that no amendments are suggested for Planning Committee, but it is proposed that the responsibilities of the Alcohol and Entertainments Licensing Committee be subsumed by the Licensing and Appeals Committee.

Attached at appendix 1 is the proposed structure for the new arrangements in addition to further information around the roles of the Cabinet, Cabinet members and committees. The remit of the proposed Portfolio Holders is included at appendix 2. Furthermore, at appendix 3 is a proposal for the programme of meetings for Cabinet and Committee. Consideration has been given to the requirements of the timing of meetings to approve the relevant budget reports for financial purposes.

Circulated separately with the agenda are the draft sections of the of the constitution which have been amended by the Task and Finish Group. These will

be presented to the Full Council meeting in May for approval by members but are included here for early consideration.

In accordance with the Member Development Charter criteria the programme takes account school holidays, cultural and faith commitments and has been composed so as to avoid collision, where possible, with any significant dates.

4. Financial Implications

Officer resource impact will need to be kept under review. The comments from the Head of Finance Services were as follows:

The overall impact on the cost of Members Allowances under the new governance arrangements is broadly neutral and will not require any changes to budgets at this stage. Other cost associated with training and internal resources will be contained within existing budgets.

5. Legal Implications

The comments from the Monitoring Officer Services were as follows:

The Localism Act 2011 sets out the provisions to enable local authorities in England to change their governance arrangements. A resolution of full Council, at the annual general meeting will be required before the authority is able to change its governance arrangements to a different type.

A notice must also be published informing the public:

1. That the local authority has resolved to change its governance arrangements.
2. The date that it intends to change the governance arrangements.
3. What the main features of the change will be.
4. Where copies of any documents detailing the changes can be found, this should be at the local authority's principal office and the address of its principal office should be provided.

There is no minimum period of time between resolution and the change time.

6. Background papers

Nil.